

Conventional Office vs. Front Range Business Centers Features Comparison

Feature	Conventional Office	Executive Suite Office
Initial Start-Up Costs	High	Low – see Cost Comparison Chart
Monthly Costs	High	Low – see Cost Comparison Chart
Available Meeting Rooms	One – space you pay for, even if you don't use it frequently	Seven – seat up to 20, furnished and A/V equipped, two locations
Kitchen/Lounge Area	Maybe – you equip, supply and maintain	Yes – fully equipped, we maintain it and supply it
Length of Commitment	Typically 1–5 years	Flexible – Your choice of month-to-month, short-term, or 12 months
Flexibility to Downsize/Expand	None or limited and difficult	Very flexible – add offices as you grow, downsize with ease
Availability	May wait 1-3 months for improvements	Move in today
Receptionist/Secretary	Go without or you hire, train and manage	Basic Receptionist Included– we hire and manage, you only pay for the “admin support” time you need
Office Equipment	You research and manage all equipment – phones, internet, copiers, postage meter, fax machine, etc.	Already in place and available as you need them – no time on your part to research or manage them

Cost Comparison

500 sq. ft. Conventional Rented Office vs. Front Range Business Centers Office

Feature	Conventional Office	Executive Suite Office
Monthly Fee	\$625 (assumes total 500 sq. ft. for office, meeting room, reception & kitchen at \$15NNN per foot per year) divided by 12 months – rates could be even higher	\$825* (130 sq. ft. window office + 1,000 sq. ft. of furnished meeting rooms, lobby, and kitchen areas)
Monthly Building Maintenance (part of conventional space rent)	\$208 (500 sq. ft. x \$5)/12 months	\$0 – included in monthly fee
Phone & Internet Service	\$150 (estimated – 2 phone lines and high-speed internet)	\$0 - included
Receptionist/Assistant (salary and benefits)	\$1,250/ mo. for part-time \$2,500/mo. full-time	\$0 for Included Receptionist Secretarial service also available by the hour
Furniture	\$0 (included with start-up costs below)	\$0 (optional \$100/mo. for rental)
Copier lease/maintenance	\$125 (usually requires 3-5 yr. lease)	\$0 (pay by the copy IF you need copies)
Kitchen Supplies (coffee, paper goods)	\$50 (plus your time to buy and manage)	\$0 (unlimited coffee & tea included)
Total Monthly:	\$2,408 (with p/t receptionist)	\$825* (\$925 if you rent furniture)
Security Deposits	\$1,416 (usually first and last month's rent and building maintenance)	\$400 (refundable)
Other Start-Up Costs (furniture, phone & fax equipment, installation fees, tenant finish, kitchen equipment, etc.)	\$2,000 or more	\$189 set up fee (+ furniture if you buy)
Total Start-Up Costs:	\$3,416 or more	\$589 (+ furniture if you buy)

*Less expensive offices are available starting at \$575/mo. Your total monthly cost will vary depending on options you select.